Rock Hill School District Renewal Credit Matrix

Certificate Renewal Plan
Professional Development Options for South Carolina Educators

Educators not employed in a position that requires South Carolina educator certification are restricted to Options 1, 2, and 3 in the matrix.

Certificate Renewal Option	Accrual Rate	Eligibility Criteria	Required Verification
1. **College Credit** **Max: 120 credits**	● 1 graduate hour = 20 renewal credits (ex. One 3-credit course = 60 renewal credits)	All courses must: ● Directly relate to either the educator's area of certification or their goals and/or the educator's employing educating entity. ● Be taken for credit through an accredited college/university with a score of C or Pass (in a pass/fail course)	● Official transcript
2. **State Department of Education Certificate Renewal Course** **Max: 120 credits**	● Determined by SCDE	All certificate renewal courses must: ● Directly relate either to the educator's area(s) of certification or to the goals of the educator and/or the educator's employing educational entity ● Have been approved by the State Department of Education according to SBE criteria	● Report or certificate from SCDE
3. **State Department of Education approved CEU credits** **Max: 120 credits**	● 1 CEU = **10 renewal credits**	SDE approved CEU credits are: ● ASHA approved credits for Speech Language Therapist licensure ● Board of Examiners of Psychology approved courses for Psychologist licensure ● CEUs issued by regionally accredited colleges and universities	● Official Transcript from college/university ● Official document of completion from provider of ASHA & Board of Examiners of Psychology

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4. Publications **Max: 60 credits**	- primary author of book or refereed journal article = **60 renewal credits** - primary author of peer reviewed journal article = **30 renewal credits** - secondary author of book or article = **15 renewal credits.**	Publications must: - appear in a professional journal - contribute to the effective practice of the education profession and/or the certification area(s) - be a first-time publication (i.e., revised versions or second editions are excluded).	- a synopsis (one page or less) of the publication - official verification from the publisher of acceptance & acceptance date
5. Instruction **Max: 60 credits**	- College/university course: **1 semester hour of instruction = 20 renewal credits** - Presentation: **1-hour presentation = 3 renewal credits** (Includes preparation time.) **District Clarification**: No more than 10 one-hour presentations (total of 30 credits) will be allowed.	Courses taught at colleges/universities and/or formal, prepared presentations given at conferences must: - exceed job requirements for the educator's position - are professionally oriented and educationally relevant - are offered for the first time by the educator	- a copy of the schedule from the district, college/university, or organization, indicating the date(s) and time of the instructional activity - a synopsis of the content of the instructional activity.
6. Professional Training **Max: 120 credits**	- Determined by Training Provider **District Clarification**: - Mentor Training = 12; Peer Evaluator Training = 20 - Job-embedded mentor/mentee day = 5 credits per ½ day	All professional training must: - relate to the educator's professional development plan, area(s) of certification, and/or the employing educational entity's plan; - be recognized as having professional relevance - be successfully completed	- the training objectives and/or training outline and - a dated certificate verifying successful completion and the number of hours of direct participation.

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7. **Professional Assessor/Evaluator** **Max: 60 credits**	• 1 semester = 10 renewal credits • 2 semesters = 20 credits	Renewal credits may be obtained only: • for activities that exceed job requirements for the educator's position • by an educator who has successfully completed training/certification as an assessor/evaluator by a state or national accreditation	• official documentation verifying completion of all evaluation team requirements • Date(s) & hours of direct participation
8. **Mentorship, Supervision, or Instructional Coaching** **Max: 60 credits**	• supervision of student intern (one semester) = 20 renewal credits • mentoring (10 credits/semester) • internships = 20 renewal credits **District Clarification:** • supervision of field experience 1 semester= 7 renewal credits • work with teacher cadet = 5 renewal credits • supervision of principal intern = 15 renewal credits	Renewal credits are awarded only for those activities that: • exceed job requirements for the educator's position • assist another educator • are provided in conjunction with an approved training program, induction program, or professional development process.	• official documentation verifying successful completion of all responsibilities

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9. Educational Project, Collaboration, Grant, Research **Max: 60 credits**	● 1 hour direct participation = 1 renewal credit ● Maximum of 30 credits per activity within this option	Renewal credits obtained only for activities that : ● exceed job requirements for the educator's position ● are coordinated or approved by an educational entity ● are related to student achievement and/or to the goals of an educational entity; ● result in an educationally relevant product ● are a minimum of 5 hours in length.	● a synopsis (one page or less) of the project, collaboration, grant, or research ● official documentation from the educational entity verifying the date(s) and hours of direct participation.
10. Professional Development Activities **Max: 60 credits**	● 1 hour direct participation = 1 renewal credit **District Clarification:** Maximum of 30 credits may be accrued for conferences (1 credit awarded for each hour of direct contact)	Renewal credits are awarded only for those professional development activities ● tied to the educator's area(s) of certification and/or the goals of the employing educational entity ● are provided by a national, state, regional, or locally approved sponsor ● involve a minimum of 4 hours of direct contact, excluding meals and breaks. *Examples: Conferences, workshops, task forces provided by an approved sponsor*	● official documentation from the sponsor verifying the educator's participation ● a synopsis of the session topic(s), date(s), and time(s).
11. Professional Development Activity (CEU Credit) **Max: 120 credits**	● 1 CEU = 10 renewal credits	CEU renewal credits are awarded only for those professional development activities ● tied to the educator's area(s) of certification and/or to the goals of the employing educational entity, • ● are provided by an SDE-approved CEU sponsor ● involve a minimum of 4 hours of direct contact, excluding meals and breaks	● a transcript or other official verification of CEU credit, including the title of the activity, the date of completion, and a brief description of the activity